

# Housing Protocol and procedures for Young People Leaving Care in Buckinghamshire Jan2016

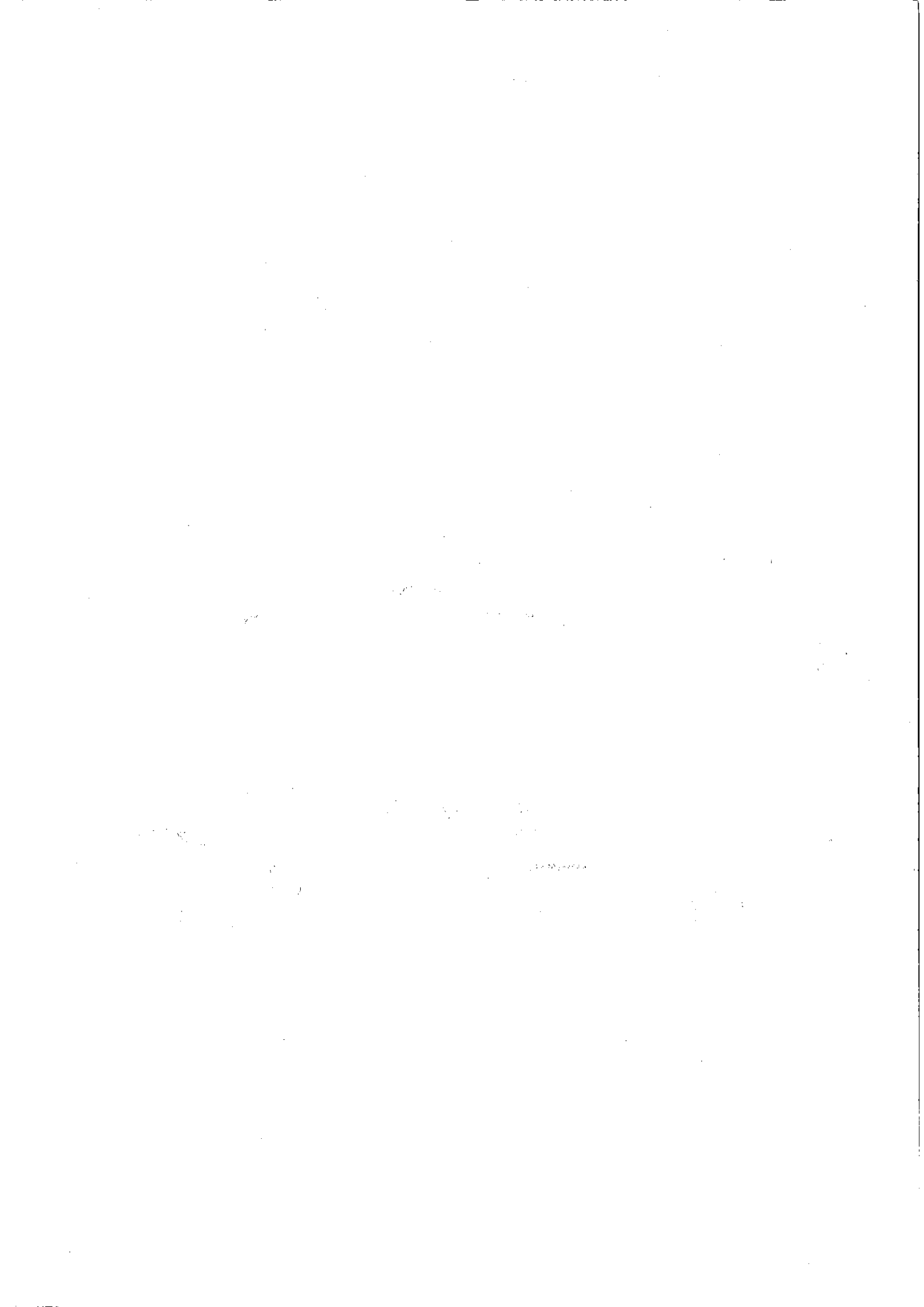
The Protocol sets out an agreement between Buckinghamshire County Council and its' four partner District Councils; Aylesbury Vale, Chiltern, South Bucks and Wycombe. The Protocol's aim is to set out a process and procedure for meeting the housing and support needs of young people leaving care in Buckinghamshire. This Protocol applies to single Care Leavers needing one bedroom accommodation.

The Protocol is aimed at addressing the housing needs of Care Leavers that are able to leave care in a planned manner, and can remain in their current placement while suitable housing is identified

This protocol has not been formally reviewed since 2007 and hence needed a re-refresh to take into account the key changes to the Housing Registers locally, housing and Social Care legislation and the Transition to Adulthood

## Key Changes agreed are:

- Protocol clearer and easier to understand.
- Forms appendices to the protocol have been updated and amended.
- Staying Put arrangements recognised that young people may not apply for housing until later up until 21 years.
- Wider range of accommodation types recognised as 'placements' that young people are placed in by Social Care including friends and family, MOMO, 41 Walton Road, Local private 16 + providers and private rent etc
- Now accepting a wider range of temporary accommodation being used and this is not being seen as suitably housed therefore losing rights in this protocol.
- Having more transparent conversations about young people coming into care at 16 -17 years and the need therefore for later housing registrations.
- More flexibility to consider young people being able to transfer their housing applications between the 4 DC's.
- Will **not** accept young people who have 'No Rights To Public Funds'.
- Young people who have Leave to Remain agreed prior to 18<sup>th</sup> Birthday can access the protocol in the same way as any other care leaver.
- If young person de-accommodates themselves but then returns to a BCC placement in a planned manner, before 18 years they will again become eligible under this protocol.
- When there is a change of young person's circumstances when deemed ready to move they can be taken off the active register and put on again later when life is more settled. This is particularly helpful for young people with mental health issues etc.
- Would consider 2<sup>nd</sup> chances for young people who gave up a tenancy, for good reasons, when there were no tenancy issues such as Anti-Social Behaviour or rent arrears.
- Young people who have moved away from the area to go to university will now be able to access the protocol when they return to the area.
- The DC's are more open to conversations regarding young people's individual circumstances.
- Young people with serious offending histories or who have spent time in prison MAY NOT be able to access the protocol as they are not able to access housing through the Housing Registers. These cases should be referred to the Practitioners group for further discussion
- Young people who have moved away from Bucks to live in alternative accommodation will lose local connection.



# Housing Protocol and procedures for Young People Leaving Care in Buckinghamshire August 2015

## Introduction

The Protocol sets out an agreement between Buckinghamshire County Council and its four partner District Councils; Aylesbury Vale, Chiltern, South Bucks and Wycombe. The Protocol's aim is to set out a process and procedure for meeting the housing and support needs of young people leaving care in Buckinghamshire. This Protocol applies to single Care Leavers needing one bedroom accommodation.

The Protocol is aimed at addressing the housing needs of Care Leavers that are able to leave care in a planned manner, and can remain in their current placement while suitable housing is identified.

In effect, Care Leavers will be able to move directly from their care placement to an independent tenancy provided by, or via the Housing Department.

The protocol aims to prevent Care Leavers presenting to the District Councils' Housing Departments as homeless and avoid the need of temporary accommodation. The Care Leaver will be able to remain in their placement until suitable and appropriate housing is identified and provided.

## This protocol covers

- All 16 and 17 year olds leaving care provided by Buckinghamshire County Council can access the Leaving Care Protocol
- A young person who is vulnerable (and is not assessed as ready for independence) and remains in his or her placement from 18 years of age onwards can access the Leaving Care Protocol for independent accommodation up to the age of 21, once they have been assessed as ready to move on. Please see appendix 1, for further details about what is considered a 'placement'
- A young person who chooses to 'Stay Put' with their Foster Carers and remain in their placement past the age of 18 can access the Leaving Care Protocol for independent accommodation up to the age of 21, once they have been assessed as ready to move on.
- A Care Leaver who attended university or further education, anywhere in the UK, and who does not finish their course until after the age of 21 will still be considered to be covered by the Leaving Care Protocol until 12 months after the completion of the course.

## **Young People Leaving Care**

It is recognised that Care Leavers constitute a particularly vulnerable group of young people and are given priority in both housing and social care legislation.

The key legislation that applies and shapes services for Care Leavers is the Children Act 1989, the Children (Leaving Care) Act 2000, Transition to Adulthood Vol 3 the Children's Act 2004, the Housing Act 1996, the Homelessness Codes of Guidance 2000 and the Homelessness Act 2002. These pieces of legislation are brought together in the concept of the 'Corporate Parent' and require local authorities as a whole (County and District Councils) to provide planned and 'joined-up' services. This is particularly the case in terms of Care Leavers where the Children and Families service have the primary responsibility for accommodation, housing and support needs up to the age of 18.

The Buckinghamshire County Council Aftercare Team will be involved with planning the transition to leaving care of all young people aged 16+.

Key initiatives in the form of Every Child Matters, Youth Matters and the District Council Homelessness Strategies (stemming from the Homelessness Act 2002) place Care Leavers as a priority group that require a multi-agency approach and co-ordinated services.

This Protocol aims to provide a partnership approach to meeting single Care Leavers' housing and support needs. Additionally, the Protocol aims to ensure that young people reaching the age of 18 are in suitable accommodation and are not placed in temporary accommodation, particularly bed and breakfast (unless an emergency) thereby meeting targets set for District and County Councils, both locally and nationally.

### **1. Procedures**

- 1.1 At the age of 16, all looked after young people should complete an on-line Bucks Home Choice application. Before the young person is registered by the Aftercare Team, Aftercare need to establish which District Council has the responsibility to house the future Care Leaver. This should be undertaken as a joint task involving the young person and their Aftercare Personal Advisor. The on-line registration form should be completed no later than 4 months after their 16th birthday unless in exceptional circumstances (see 1.3). The purpose of registering the young people early is so that they accrue waiting time which may benefit them when bidding against other applicants for housing. The personal advisor should notify the relevant District Council of the application. Please see appendix 2

- 1.2 The task of completing the form should also be used to aid the assessment of a young person's housing needs and promote discussion about their housing options.
- 1.3 In exceptional circumstances an application maybe accepted by a District Council later than 16 years of age, if the young person becomes known to Aftercare Team/ comes into care after their 16<sup>th</sup> birthday. Any exception would have to be requested by Aftercare before the completion of the housing register application. The Aftercare team should contact the Senior Housing Officer at the relevant District Council. If a young person requires specialist accommodation, their needs have to be discussed with the District Council prior to making an application. Should the District Council require help in housing a young person they can request assistance from the other District Councils in the partnership, for example wheelchair adapted accommodation.
- 1.4 The District Councils will not usually consider a new housing application under the protocol from a Care Leaver if they are aged 18 or over. All referrals should be made prior to the young person reaching the age of 18 yrs. Any young person over the age of 16 years can apply in their own right and will be assessed in line with the Bucks Home Choice Policy.
- 1.5 When a young person is assessed as being able to manage independent living by the Aftercare team, the following information should be forwarded to the nominated person within the relevant Housing Department;
  - Buckinghamshire Care Leavers' Move on Pro-forma (Appendix 1) which has been completed in conjunction with the young person.
  - The accommodation section of the Pathway Plan.

This referral form should be completed no later than 4 months prior to the Care Leaver's 18<sup>th</sup> birthday. Assessment may occur after the Care Leaver's 18<sup>th</sup> birthday in certain circumstances, where a Care Leaver remains in placement as they are not ready to live independently.

- 1.6 Prior to their 18<sup>th</sup> birthday the Personal Advisor will send a letter to the District Councils that either states the young person is ready or not ready for their own tenancy. Please see appendices.
- 1.7 For young people previously assessed as not ready for their own tenancy prior to their 18<sup>th</sup> birthday and after re assessment are deemed ready to move on. The Personal Advisor will send a letter informing the District Councils of this change in circumstances. Please see appendix 5.
- 1.8 If a young person's circumstances change significantly following an assessment being made that they are ready for independence and they have not yet had accommodation allocated, Aftercare would inform the District Councils that the young person is no longer ready for independent living and

the application would be withdrawn. Please see appendix 4. In these cases Aftercare can make another referral at a later date prior to the young person attaining 21 years of age if they are then ready for accommodation. This is particularly important for young people with significant mental health issues.

## **2. Nomination Criteria for move on accommodation under the Protocol.**

In order to qualify for move on the young person must meet the following criteria set down in Paragraphs 2.1 to 2.6 below:-

- 2.1 A young person has been looked after by Buckinghamshire Children and Families Service either on a Section 31 Care Order or Accommodated under Section 20 of the Children Act 1989 and meets the criteria for Aftercare Services.
- 2.2 Buckinghamshire Aftercare for Children and Families is the 'Responsible Authority' as set out in the Children (Leaving Care) Act 2014 vol 3 Planning Transition to Adulthood for Care Leavers (May 2014), Children's Act 1989
- 2.3 A young person has a 'Local Connection' (the district where the young person originated from) as set out in the Bucks Home Choice Allocation Policy and will be placed on their 'originating' Authority's housing register. If a young person is not able to return to the originating authority, or there are exceptional circumstances giving rise to a local connection to another authority, evidence must be provided by the Aftercare Team as to the circumstances, prior to an application being made. If there is a risk of violence, harassment or harm, to the young person a risk assessment must be carried out by the Aftercare Team, and presented at the same time as the evidence to support the case. Please see appendix 1. In these exceptional circumstances, the young person's case will be considered at the Bucks Home Choice Practitioner's Group and where appropriate, assistance will be sought from other District Councils as to whom will take responsibility for the Care Leaver
- 2.4. A young person has been assessed by Aftercare as being ready and capable of living independently.
- 2.5 A young person has demonstrated that they are able to make use of support networks including their current/ previous carers and their Aftercare Personal Advisor.
- 2.6 A young person has engaged with support from their Personal Advisor and the practical skills programme as set out in his/her Pathway Plan. (In most circumstances a young person is over the age of 17 ½ when they will be nominated for move on accommodation).

There are also specific circumstances that will affect whether or not a young person qualifies for the Leaving Care Protocol. These are set down in the following paragraphs 2.7 to 2.16.

- 2.7 Some young people remain in their placement, or semi-independent/ accommodation after their 18<sup>th</sup> birthday due to vulnerability or funded staying put arrangements. In these cases the young person can access the 'Leaving Care Protocol' up to their 21<sup>st</sup> birthday at the point when they are assessed as being able to manage a tenancy. 4 months notice should be provided by Social Care that the young person is ready to live independently.
- 2.8 Unaccompanied Asylum Seeking Children under 18 years who are also Eligible Children under the Children (Leaving Care) Act 2000 are able to register on the local District Council's housing register and access the Leaving Care Protocol if they have 'Refugee Status', or 'Exceptional Leave to Remain' that extends beyond their eighteenth birthday .
- 2.9 Where a Former Relevant Child gains 'Refugee Status', or 'Exceptional Leave to Remain' status at the age of 18 or older they will be eligible for assistance with housing under the terms of the Homelessness Act 2002 until the age of 21. Aftercare should retain a list of unaccompanied asylum seekers and ensure a quota is distributed evenly amongst the District Councils. This list should be forwarded to the District Councils prior to meetings.
- 2.10 Where a an Unaccompanied Asylum Seeker has been deemed 'All rights exhausted' and 'no rights to public funds' they will be ineligible to apply for housing via this protocol, or through the local district housing register.
- 2.11 If a care order on a young person has been revoked before their 18th birthday, and they have returned to the parental home, the young person will no longer qualify under the Leaving Care Protocol. Aftercare has a duty to inform the District Council of any changes in the Care Leavers status.
- 2.12 If young person de-accommodates themselves from their care placement before the age of 18 they are not considered to be part of the protocol however if they then return to placements provided by the Local Authority before reaching the age of 18 years they can be considered under the protocol. Any Care Leaver aged between 18 -20 years can approach a District Council for advice and assistance if required.
- 2.13 If the young person leaves the district voluntarily, for more than 2 calendar months their local connection will be lost and they cannot apply to Bucks Home Choice until they re-qualify for local connection. This is in keeping with local connection rules that applicants must have 2 years unbroken employment or accommodation in an area (not placement).

2.14 Young people who have a serious offending history, or have been to prison, may not qualify to apply for Bucks Home Choice or be considered under this Protocol. Furthermore a young person who is registered for housing who is later found guilty of a serious offence may be removed from Bucks Home Choice register. Applications for young people with serious offending history should be referred to the Bucks Home Choice Practitioners group for discussion regarding the individual circumstances of the application. Information on the young person regarding their full offending history should be sent directly to the Housing Officer and not added to the on-line housing registration form by the Aftercare team.

2.15 If the young person returns to the family home before the age of 18, information should be provided by the Personal Advisor to evidence whether this is a temporary or permanent placement. If the arrangements are permanent, the young person will not qualify for accommodation under the Protocol. The young person will still be able to apply to Bucks Home Choice and will be assessed and banded accordingly.

2.16 If the placement is temporary and the relationship is likely to breakdown, the Personal Advisor should monitor and liaise with the Housing Officer to confirm this. If the relationship has not broken down after 6 six months, nor has the young person had an offer of accommodation the banding will be reviewed and the young person may no longer be part of the protocol. If the arrangement becomes permanent the Personal Advisor should inform the Housing Officer of this and the young person will lose their eligibility under the protocol.

### **3. Once a young person is accepted on to the housing register**

3.1 Aftercare will need to keep in regular contact with the young person to establish whether they are bidding on Bucks Home Choice and to assist them with bidding. Young Persons who have been assessed as ready for move on and have not been housed within 6 months will be reviewed.

3.2 Where a young person has not participated in regular bidding, the application will be re-assessed taking into account the circumstances, which may result in the application ceasing to be considered as part of this protocol.

3.2 The District Councils reserve the right to withdraw any young person from the Care Leavers protocol if they no longer fulfil the requirements set out above

### **4. Monitoring and Review Arrangements**

4.1 In order to monitor and evaluate the operation of the protocol, the nominated officer from each of the 4 District Councils and the nominated officer from the County Council will meet every 6 months.



- 4.2 The protocol will be reviewed every 6 months unless significant changes in government policy or legislation suggest that a review should happen at an earlier stage.

## 5. **Dispute resolution**

- 5.1 Efforts will usually be made to resolve any dispute between Senior Officers. Where there is a failure to reach an agreement, additional information may be presented by Children and Families, to the Bucks Home Choice Management Board.

## 6. **Terminology**

**Placement** – is an accommodation provision that has been agreed by the Aftercare Personal Advisor as suitable for the young person. Prior to 18 years Social Care will fund the placement fees however at 18 years the young person will usually become responsible for their own accommodation costs through wages, Housing Benefit and Supporting People funding this could be in a private rent shared house, or semi-independent accommodation lodgings.

In some cases the young person may choose to 'Stay Put' in their foster care placement or return to the family home as a temporary arrangement (no longer than 6 months). It is important that they young person is engaging with the Aftercare Team and is moving between placements in a planned manner and is not moving/ losing placements regularly due to their own behaviour/ actions.

**Semi-independent accommodation** is a placement where there is adult supervision and support provided by the provider for all or some of the day/ week. This could be YMCA, Padstones, Stonham, Old Tea Warehouse, or independent providers including Above and Beyond Care, MOMO, Babcam, I Aspire, New Lifestyles, Omega X, Marshall, Sun house, Keys 16 +, Key 2, Next Step Care Management or other provider.

**Not ready for independence** is when a young person is deemed too vulnerable to be provided with their own accommodation, or the young person wishes to remain in their current placement.

### **Vulnerability**

means children;

- who are unlikely to achieve or maintain, or have the opportunity of achieving or maintaining, a reasonable standard of health or development without the provision for them of Social Care Services,
- whose health or development is likely to be significantly impaired, or further impaired, without the provision for them of Social Care Services,

- who have a physical or mental impairment,
- who are in the care of a public authority, or
- who are provided with accommodation by a public authority in order to secure their well-being.

### **Care Leaver Definitions**

This protocol specifically applies to all young people aged 16 to 24 who meet the Children (Leaving Care) Act 2000 criteria including the following:

- **Eligible** young people aged 16 or 17 who are either subject to a **Care Order** or who are accommodated by the local authority for at least 13 weeks since their 14th birthday and on or after their 16th birthday.
- **Relevant** young people aged 16 or 17 who are no longer Looked After but for whom Children's Social Care are responsible for maintaining in suitable accommodation and providing financial support. These young people cannot, subject to some exceptions due to a disability or being a parent, claim welfare benefits.
- **Former relevant** young people aged 18 to 24 who have previously been either eligible or relevant. These young people can access benefits, but continue to receive leaving care support services.

**Care Leaver Move On Pro Forma**

**(to be completed for care leavers ready to live independently)**

**The Form must be completed in full and accompanied by a copy of the pathway plan. Any incomplete form will be returned and not accepted.**

1. Care Leaver Name

2. Current Address

3. Date of Birth

4. Telephone Number

5. Bucks Home Choice Registration Number

6. Name and Contact Of Support Worker

7. Local Authority Connection District: NB: this is the district in which the care leaver lived before being taken into care

Aylesbury Vale		Chiltern DC		South Bucks		Wycombe	
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8. Is there a request for a local connection exception? Y/N

9. What are the reasons for requesting an exception? (Please attach any relevant documents to support the request)

10. Evidence will be required for the Bucks Home Choice Partnership to consider supporting this request. If the reasons are due to serious risk to the care leaver please provide evidence, this may include

- Confirmation from the police to support a move outside of the area in which there is a local connection.
- Information relating to the history of why the care leaver was taken into care and why they would be considered to be vulnerable returning to the area in which they have a connection.

Cases will be considered initially by the partner in which the local connection exists and where there is sufficient supporting information the Partnership will consider each request on a case by case basis. All requests must be accompanied by supporting information.

### The Young Person

<b>Anti Social Behaviour</b>	
Are there any rent arrears owed on the current or any previous tenancies?	
If so, how much are the rent arrears and is there a repayment plan in place and has this been adhered to?	
Has the young person been evicted from or asked to leave a placement arranged by Children and Families Service?	

<b>Maintaining a Tenancy</b>				
How well will the applicant cope with: (please tick to indicate)				
	No Support Needs	Low	Medium	High Support Needs
Paying the rent when due				
Being a considerate neighbour				
Keeping their accommodation in an acceptable condition				
Controlling pets (if applicable)				

<b>Independent Living</b>				
How capable is the applicant in: (please tick to indicate)				
	No Support Needs	Low	Medium	High Support Needs
Paying Utility Bills				
Preparing meals (not microwave/pre-packed)				
Keeping up Council Tax payments				
Coping with the loneliness				
Self care skills (washing self and clothes)				
Budgeting				
Staying safe				
Controlling visitors				
<b>Other Issues</b>				
Has the applicant had previous issues with: (please tick to indicate)				
	Yes	No	If Yes, give details	Name of support worker
Drug use*				
Anti social behaviour issues*				
Mental health problems*				
Criminal convictions*				
Other (including medical issues)*				

\* If any of the questions above are applicable please give full details here

**Risk management plan to avoid tenancy failure**

Factors currently minimising risk (Positive relationships, coping strategies, engagement with services).

Interventions planned to manage risk:

Action plan should risk occur:

**Support Plan**

Other agency professionals involvement. Frequency and timescales of provision.

Additional support / Increased provision available if risk increases

Completed by .....

Signed .....

Position .....

Contact Number .....

Date .....

## Guidance Notes

By developing this Housing Services Risk Assessment, Leaving Care make a commitment to appropriate information sharing with partner agencies in the interests of enabling successful placements. Therefore, risk information disclosure should exceed "need to know" information sharing protocols. This should be explained to the young person by the referrer before the information is shared. If a young person declines to consent to information sharing then the agency to whom the young person is being referred should be informed that consent has not been given. However, the referrer retains a professional responsibility to share "need to know" risk information.

### General

The box sections of this form should be used for qualitative information. If there are no risks considered relevant under a heading, then "No applicable risk" should be stated. The box should not be left blank.

The suggestions are not exhaustive but are intended to act as triggers. If there are any risk factors which the referrer is aware of that should be shared with a potential provider or might influence decisions about where to place a young person, then it is the responsibility of the referrer to include this information.

### Level of risk

A low level of risk indicates that the young person is of no more risk than any other young person, there are no historical incidences or evidence to suggest that there have been problems in this area.

A medium level of risk can indicate that the young person has had previous (but not recent) problems in this area, or that this problem has occurred more than once in the past. Any patterns of behaviour that have occurred in the past should be categorised as medium risk. For example, a young person has in the past lapsed into drug use following an emotional trigger on more than one occasion, however they have been drug free for 3 months. Alternatively, a young person has, during periods of depression, disengaged from support and not responded to mail or telephone calls, however, their mental health has been stable for 6 months.

A medium level of risk can also indicate an unproven or untested area. For example, the young person has never previously managed their own budget, navigated the benefit system or had to prevent friends from visiting too frequently and using their accommodation as a place to socialise as they have not previously lived independently.

A high level of risk might be current, recent or repeated behaviour. However, if there is an appropriate risk management plan in place and support plan, this should be taken into account by housing providers and would not preclude an offer of accommodation. Moreover, this information is intended to enable appropriate placements that will optimise opportunity for tenancy success.

Appendix 2

Children's Social Care and  
Learning

Managing Director David Johnston

**Buckinghamshire County  
Council**

Aftercare Team, County Hall, Walton Street,  
Aylesbury, Buckinghamshire HP20 1UZ

Telephone 01296 387799  
www.buckscc.gov.uk

Date:

LCA 14

### Care Leaver Housing Request 1

Re:

Date of Birth

The above young person is aged 16 years and is currently in the care of Buckinghamshire County Council. When he/she achieves the age of 18, he/she will become a Care Leaver and, therefore subject to the Joint Protocols agreed in August 2015, and all the legislation pertaining to Care Leavers in the Leaving Care Act 2000, Transition to Adulthood Vol 3 and Housing Act 1996, Sect. 189(1).

The legislation states that Care Leavers are to be seen as in priority need.

Please copy all correspondence c/o Aftercare Service, Buckinghamshire County Council, County Hall, Walton Street, Aylesbury, Buckinghamshire, HP20 1UZ.

Thank you

Gill Roscoe  
Team Manager, Aftercare Team



Appendix 4

Children's Social Care and Learning

Managing Director David Johnston

**Buckinghamshire County Council**

Aftercare Team, County Hall, Walton Street,  
Aylesbury, Buckinghamshire HP20 1UZ

Telephone 01296 387799

www.buckscc.gov.uk

Date:

LCA 17 / 1.6 of the protocols

### Care Leaver Housing Request 3

Re: ..... Date of Birth.....

Registration Number..... Date of registration .....

The above young person is now 17 years and approaching their 18<sup>th</sup> birthday. He/she is a Care Leaver, having been looked after by Buckinghamshire County Council.

In accordance with the Joint Protocols agreed between your Housing Department and Bucks County Council, in August 2015, we have carried out an assessment, and consider him/her, not yet to be ready, or able, to sustain a tenancy.

In accordance with the Protocols, The Leaving Care Act, Transition to Adulthood Vol 3 and Section 189(1) of the Housing Act 1996, which deems Care Leavers to be in "Priority Need", I would ask you to place this young persons name in Band D according to new choice base letting up to the time when we inform you that he/she is ready for independent living.

Thank you

Gill Roscoe  
Team Manager, Aftercare Services

Appendix 3

Children's Social Care and Learning

Managing Director David Johnston

**Buckinghamshire County Council**

Aftercare Team, County Hall, Walton Street,  
Aylesbury, Buckinghamshire HP20 1UZ

Telephone 01296 387799  
[www.buckscc.gov.uk](http://www.buckscc.gov.uk)

Date:

LCA 16 / 1.6 of the protocols

**Care Leaver Housing Request 2**

Re: .....

Date of Birth.....

Registration Number.....

Date of registration.....

The above young person is now 17 years old, and approaching their 18<sup>th</sup> birthday. He/she is a Care Leaver, having been looked after by Buckinghamshire County Council. Their name has already been placed on the Housing waiting list on the above date.

In accordance with the Joint Protocols agreed between your Housing Department and Bucks County Council, in August 2015, we have carried out an assessment, and consider him/ her to be ready and able, to sustain a tenancy.

The Leaving Care Act , Transition to Adulthood Vol 3 and Section 189(1) of the Housing Act 1996, deems Care Leavers to be in "Priority Need", on that basis, I would ask you to put him/her in to the Band B according to the new choice base letting.

Please copy all correspondence c/o Aftercare Service, County Hall, Walton Street, Aylesbury, Buckinghamshire. HP20 1UZ.

Gill Roscoe  
Team Manager, Aftercare Services

Appendix 5

Children's Social Care and  
Learning

Managing Director David Johnston

**Buckinghamshire County  
Council**

Aftercare Team, County Hall, Walton Street,  
Aylesbury, Buckinghamshire HP20 1UZ

Telephone 01296 387799  
www.buckscc.gov.uk

Date:

LCA 18 1.7 of the protocols

### Care Leaver Housing Request 4

Re:

Date of Birth:

Registration Number:

Date of registration:

Address:

The above young person is a Care Leaver, having been looked after by Buckinghamshire County Council.

In accordance with the Joint Protocols agreed between your Housing Department and Bucks County Council, in August 2015, we were required to carry out an assessment to establish whether she was ready, or able, to sustain a tenancy by the time she turned 18. At that time we assessed that she was not ready and notified you accordingly. We have now re-assessed her and feel that she is now ready for Social Housing. Please find enclosed her tenancy assessment form.

In accordance with the Protocols, The Leaving Care Act, Transition to Adulthood Vol 3 and Section 189(1) of the Housing Act 1996, which deems Care Leavers to be in "Priority Need", I would ask that you find suitable accommodation at the earliest opportunity.

Thank you

Gill Roscoe  
Team Manager, Aftercare Services

Signed on behalf of Buckinghamshire County Council

Name David Johnston

Position Managing Director Children's Social Care and Learning

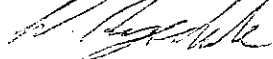
Signature 

Date 19/4/2016

Signed on behalf of Aylesbury Vale District Council

Name WILL RYSDALE

Position HOUSING MANAGER

Signature 

Date 18/12/2015

Signed on behalf of Chiltern District Council

Name

Position

Signature

Date

Signed on behalf of Wycombe District Council

Name

Position

Signature

Date

Signed on behalf of South Bucks District Council

Name

Position

Signature

Date